



March 14, 2020

Dear Participants and Caregivers,

**Beginning Tuesday, March 17<sup>th</sup>, all PrimeTime Center locations will be closed** until we receive further guidance from the Division of Developmental Disabilities. PrimeTime Center continues to closely monitor this situation and we are following the recommendations of the Centers for Disease Control, the New Jersey Department of Health and the Division of Developmental Disabilities regarding guidelines for prevention.

We will review additional guidance as it is made available to us and will contact everyone with updated information and/or recommendations for further measures, should they become necessary. I understand that it is important for everyone to have a timeframe for how long this will last, rest assured as soon as we receive that information we will pass it on immediately to participants and families.

As you remain home for the time being I would like to continue to remind you of the following precautionary measures and ask that you review them:

- Cover your coughs and sneezes with a tissue or into your sleeve, not your hands.
- Avoid touching your eyes, nose and mouth.
- Wash hands often for at least 20 seconds, especially after coughing or sneezing.
- Use alcohol-based hand sanitizer if soap and water are not available.
- Stay home if you're sick, especially with a fever.
- Avoid people who are sick.
- Clean and disinfect frequently touched surfaces and objects.

Thank you for your understanding and cooperation, as we are taking this situation seriously in the best interest of our PTC participants, families and staff.

Thank you,

*David Mock*